

Amana Academy Governing Board Meeting

April 30, 2020 (8:00am-10:00am via video conference)

Board Attendees: Misty Fernandez, Jack Murphy, Kristina Leidner-Eisenhart, Leslie Jensen-Link, Zafar Khan, Christina Lennon

Meeting called: 8:04 am

	Agenda Item	Notes
1.0	Slice of Amana Life	
5 min	Responsibility for Learning	Responsibility for learning EL principle in light of Covid-19 pandemic
2.0	Financial Report	
10 min	Monthly Financials	<ul style="list-style-type: none"> Finance committee has reviewed and approved Exceeding our budget, which is good Significant jump in days cash on hand, largely but not entirely due to Amana West grants Debt Service ratio is 2.04, so exceeding, driven by cash Amana Alpharetta - 53 days cash on hand, above requirement Amana West - strong position, some spending outside of grants. Ratios for SCSC all good. Looking to change banks <p>Motion to vote: Kristina Seconded: Kristina Jack- y Christina - y Leslie - y Misty - y Safar - y Kristina, Ali, Kaamilah - pre-approved via finance committee</p>
5 min	Refinancing bond loan for Alpharetta campus	<ul style="list-style-type: none"> Opportunity to refinance at 2% lower than current rate (4.2%). Large savings for us. In appraisal process Hope to wrap up before end of this school year so at reduced rate for next year.. Debt service ratio would have to be maintained 1.2 versus 1.1.due to rate decrease.
3.0	Executive Committee	
10 min	COVID-19 response Enrollment update	<ul style="list-style-type: none"> Looking at re-entry for the fall

	Strategic planning - stakeholder input this month	<ul style="list-style-type: none"> Some emergency grants received to help health and safety of students and provide home technology to those who need it. Enrollment projection strong, numbers up, 97% recommitment. Budgets to be built based on the FCS projection, SY20 seat day, 90% trend numbers Strategic plan update school leadership and community partnerships in process, parents week after school ends. Will be a three page plan - one per campus plus one over both.. Environmental scan for end of May. Community partners will be a SWOT type analysis, have identified some but not final list. Personnel Update - offers to 6 new teachers, professional assistant and federal grants manager still pending. No disciplinary actions.
5 min	FCS compliance check-in	We are up to date
5 min	SCSC compliance check-in	Handbooks and school code submitted by May 4th. Motion to approve - Kristina Seconded - Leslie Jack - y Christina - y Zafar - y Misty - y Leslie - y Kristina - y
	West Atlanta Campus Update	
5 min	Facilities update	for information - Ehab
5 min	Student / Teacher recruitment	<ul style="list-style-type: none"> Recruitment plan review. Early lottery (sept 15) planned to address families who are very interested.
	Lottery Date - Sept 15	Motion to approve lottery date for 20-21 school year: Kristina Second - Misty Misty - y Zafar - y Jack - y Leslie - y Christina - y Kristina - y
4.0	Academic Excellence Committee Report	
10 min	Plans for virtual vs. onsite - for May board mtg	<ul style="list-style-type: none"> End of year timeline review Q&A yesterday - Moral for parents is pretty high End of year grading given pandemic Measures to help students in danger of retention
5.0	Advancement Committee Report	

5 min	Case for Foundation Roadshow	<ul style="list-style-type: none"> • Thanks to staff for good planning of Covid relief grants • Difficult to do any non-Covid related fundraising at that time. • Plans to communicate regularly about cafeteria project
6.0	Governance Committee Report	
5 min	Training	Member who could not complete training will be held as ad hoc member for 20-21 until they can go through training next year. One additional training option is being looked at.
5 min	Board member recruitment	Seven members identified as potential members. Current board members will reach out to them. Meeting to follow up in the coming weeks.
	Bylaws	Governance team convening next week, will review and possibly revise next week.
8.0	Community Feedback (10 min)	
10 min		None given. Board did raise gratitude to teachers and staff for virtual learning efforts.
9.0	Executive Session - Private Mtg (if needed)	
30 min	Staffing	

Meeting adjourned: 9:30 am