

**Amana Academy Governing Board Meeting
October 31, 2019 (8:00am-10:00am in Parent Center)**

	Agenda Item	Notes
1.0	Slice of Amana Life	
10 min	EL National Conference	Amana's role was a success. Feedback was positive on our host day, sessions we spoke at, and our role as a whole. Acknowledgement of the staff who went the extra mile to make it possible.
2.0	Executive Committee	
10 min	Annual Report	Motion to approve - Christina Lennon Seconded - Leslie Jensen-Link Report approved.
3.0	Academic Committee Report	
10 min	EL Workplan	Presentation of multi-year impact goals Review of benchmarks for this academic year in Mastery of skills and knowledge, character, and high quality work with specific metrics in place. Motion to approve workplan - Leslie Jensen-Link Seconded - Zafar Khan Workplan approved.
5 min	CCRPI	Score excellent and on par with last year. Metrics and key actions identified to keep/improve score going forward.
4.0	Financial Report	

10 min	Monthly Financials	<p>Reviewed by board, pre-approved by finance committee.</p> <p>Highlights:</p> <ul style="list-style-type: none"> - net income positive (great change from same time last year) - 44.5 days cash on hand, on target to grow to required 50 days - All monitored ratios good - Occupancy expense is ok for Fulton County requirements, working to get it to 10% - Balance sheet good. <p>Motion to approve - Kristina Leidner Seconded - Jack Murphy Financials approved</p>
5 min	Process for updating FY20 budget	Will see updated budget for approval before Nov meeting.
5.0	Fund Development	
10 min	Key strategies	<p>Focus on partners - looking for three organizations to be invested in our work</p> <p>Ask for board to contribute</p> <p>Parent breakfasts ongoing</p> <p>Working on messaging for approaching potential partners</p> <p>Looking at an event for diversity and inclusion professionals</p>
5	Annual Fund	Annual Fund has started - \$30k to date, goal is \$75
6.0	Governance Committee Report	
5 min	Capacity building	Ideas presented by Zafar and discussed - speakers and networking
5 min	Bylaws updates	Discussion to change officer slate to potentially include chair elect and/or emeritus

		<p>Suggestion to only create a vice-chair role until such time as governance committee can review and discuss if chair elect and/or emeritus role makes sense made. Motion made to approve that action - Jack Murphy Seconded - Zafar Khan Abstained from voting - Christna Lennon Motion approved</p>
7.0	Workgroup Updates	
10 min	<p>Charter Replication / CMO</p> <ul style="list-style-type: none"> ● Facilities update ● SCSC requirements / dates 	<p>AD Williams dropped from consideration as a site. Five other potential sites presented. Site in Cobb County eliminated. Ehab to meet with Architect and Engineer about the smaller building to see about expansion and renovations. Need a decision by 11/15 from Carey Park investor group.</p>
5 min	<p>Strategic Planning</p> <ul style="list-style-type: none"> ● process steps 	
8.0	Community Feedback (10 min)	
10 min		
9.0	Executive Session - Private Mtg (if needed)	
30 min	Real estate	