

**Amana Academy Governing Board Meeting
September 19, 2019 (8:00am-10:00am in Cafeteria)**

In attendance: Kristina Leidner, Christina Lennon, Keona Lewis, Jack Murphy, Zafar Khan, Ali Elnajjar, Kaamilah Chester

	Agenda Item	Notes
1.0	Slice of Amana Life	
5 min	Apple Picking, hosting GCSA incubator	Updates on Barbara's Bash, Curriculum Night (feedback is that it was the best to date), donation from Lexus-Nexus of \$2500
		Board introductions
2.0	Executive Committee	
20 min	LexisNexis Presentation - Parent Engagement	Short/mid/long term recommendations given Actions from analysis of last year's data already resulted in things like Base Camp.
5	Update cadence for the year	for information - Ehab
5	Facilities projects	Happening over fall break, most funded by Georgia Power Performance Contract - new roof, new LED lighting, new HVAC
5	Letter of Assurance	Read out by board chair Unanimously approved.
3.0	Academic Committee Report	
10 min	Milestones results	Elem: highest ELA and math by FRL comparison Middle: highest ELA, second highest math by FRL comparison We are behind in elementary absolute performance but our growth rates are much higher. Middle school math improvements have already been put in place for this year.

		- 4/21 is now a virtual day in FCS due to elections. Motion to add to Amana calendar made by Kristina Leidner, seconded by Zafar Khan, motion approved.
5 min	Algebra 1 policy	Discussions on how to pro-actively identify gaps in learning in courses that do not have a state or national test metric and how to ensure we are getting academic change updates from the county. Motion to approve change in 8th grade Alg/GeoA to Alg1 made by Kristina Leidner, seconded by Leslie Jensen-Link, motion approved.
4.0	Financial Report	
5 min	Monthly Financials	Pre-approved by finance committee. Highlights: <ul style="list-style-type: none"> - Cash on hand is 42 days, on target for 50 by FY20 - Positive average balance due to shift in curriculum spending - Updated budget based on estimated actual is forthcoming Motion to approve - Kristina Leidner Second - Christina Lennon Financials approved. Suggestion made to discussion transportation options with Andrea Cooper-Gatewood
5 min	Budget Overage Policy	Request to change name to “Enrollment-Indexed Budget Overage Policy” Motion to approve - Kristina Leidner Second - Zafar Khan Policy approved
5.0	Fund Development	

10 min	Key strategies	<ol style="list-style-type: none"> 1. Involve philanthropic community 2. Annual Fund 3. Increase corporate engagement 4. Communication/messaging improvements
5	Annual Fund	For gaps in facility funding and to finish phase 2 of cafeteria
6.0	Governance Committee Report	
10 min	Capacity building	<p>Adding advisory roles to feed succession planning</p> <p>Improving experience for board members, adding valuable training</p> <p>Compliance - look at state required metrics, request to admin to put process in place to review and report</p>
10 min	Board Committees & appointments	<p>Replication: Kristina Leidner</p> <p>Institutional Advancements: Christna Lennon, chair; Jack Murphy, vice-chair</p> <p>Governance: Zafar Khan, chair; Vice chair TBD; Christina Lennon, member</p> <p>Education: Leslie Jensen-Link, chair; Keona Lewis, vice-chair; Cher Bruster, member</p> <p>Finance: Ali Elnajjar, chair</p>
7.0	Workgroup Updates	
10 min	<p>Charter Replication / CMO</p> <ul style="list-style-type: none"> ● Facilities update ● SCSC requirements / dates ● CSGF 	<p>AD Williams at risk due to superintendent change.</p> <p>Looking at other locations.</p> <p>Potential grants for new school - \$3M+</p>
5 min	<p>Strategic Planning</p> <ul style="list-style-type: none"> ● process steps 	Next meeting will have roadmap for rest of year.
8.0	Community Feedback (10 min)	
10 min		
9.0	Executive Session - Private Mtg (if needed)	
30 min		