



Amana Academy is seeking crew members with a sense of adventure and curiosity to work in a diverse, supportive and collaborative environment. Established in 2005, our demonstrated track record of empowering students to do more than they think possible has resulted in Amana being among the most well-regarded public charter schools in the state of Georgia.

We use the Harvard-based [EL Education](#) model as the foundation for our cross-curricular STEM program powered by design thinking. EL provides a holistic framework for measuring student success, placing as much emphasis on character development and quality craftsmanship as it does on academic achievement.

Our flagship campus is located in Alpharetta and is authorized by Fulton County Schools and the Georgia Department of Education. It is open to students in grades K-8 who reside in the Fulton County Schools district. Our new West Atlanta campus, opening in August 2022, is located in Mableton and is authorized by the State Charter Schools Commission. In its inaugural year it will serve students in grades K-3 residing in the state of Georgia. Both campuses are tuition free.

### AMANA ACADEMY, INC. JOB DESCRIPTION

**Job Location:** North Fulton Campus  
**Job Title:** School Resource Officer  
**Department:** Academics  
**Reports To:** Principal or Appointed Designee  
**Status:** Active  
**Work Schedule:** 190 Days, Full Time Exempt  
**Start Date:** July 2022

#### DOING WORK THAT MATTERS

The School Resource Officer supports and facilitates the educational process within the school by providing a safe and secure environment through enforcement of state laws, preservation of public order, protection of life and the prevention, detection, or investigation of crime.

#### HOW YOU WILL EMPOWER STUDENTS TO GO BEYOND

- Serves as a visible and active law enforcement officer on campus dealing with law-related areas such as drugs, traffic, trespassing, fighting, and thefts
- Conducts routine patrols of assigned facilities to include buildings, parking lots and District owned, leased, or rented equipment; Operates system equipment to include alarm systems, surveillance equipment, and patrol units when necessary
- Counsels individual students in law-related areas which affect the student's ability to function effectively in the educational environment
- Conducts mini-courses or workshops on drugs, law, law enforcement, safety, good citizenship, and other areas for students and parents
- Coordinates security for crowd and vehicle control at extracurricular activities and special events
- Assists other law enforcement agencies with incidents involving local criminal activity that may impact student or site safety

#### ADDITIONAL RESPONSIBILITIES

- Maintains paperwork related to activities that may include police reports, activity logs and time sheets

- Performs other duties as assigned by the appropriate administrator

## WHAT YOU NEED TO SUCCEED

- Education: Associate's Degree or higher preferred; In lieu of degree, will consider 2 years of law enforcement experience plus advanced law enforcement certification and/or experience such as investigations, cyber-crime specialist, special weapons and tactics (S.W.A.T.) and/or supervisory experience.
- Certification/Licensure: Georgia Peace Officer Standards and Training (P.O.S.T.) required; Certification as a Peace Officer must be completed prior to making application; Must hold a PBLE classification if P.O.S.T. certified after 1982 or the equivalent prior to 1983; Advanced Certifications (Instructor, Drug Identification, etc.) a plus
- Experience: Minimum 2 years of previous sworn law enforcement patrol/investigative experience required
- Knowledge/Skills/Abilities:
  - Knowledge of Georgia Criminal and Traffic Code, City and County Ordinances, Criminal Procedures, Juvenile Law and court proceedings
  - Must not have any open internal affairs investigations or P.O.S.T. investigations
  - Ability to work with youth and adults
  - Ability to teach mini-courses to youth and adults
  - Must be able to effectively communicate with both public and school personnel
  - Must pass criminal history and background investigation
  - Must be able to pass physical agility test
  - Must pass polygraph examination
  - Must pass psychological evaluation
  - May require work in inclement weather
  - May involve assignments in hostile environments
  - Must be able to walk, run, climb, crawl, or sit for extended periods of time

## HOW YOU WILL GO BEYOND

- **Working Conditions for Amana's Alpharetta campus:**
  - Amana's flagship campus is located in a renovated shopping plaza, minutes from Alpharetta City Center and City Hall
  - The building sits adjacent to 92-acre Wills Park, and teachers are expected to integrate this beautiful resource into daily activities, classroom instruction and expedition work where possible. Amenities include:
    - Walking Trails
    - An outdoor classroom
    - Playgrounds and fields for recess
    - Public art displays
  - Staff must be comfortable teaching and leading students in both an indoor and outdoor setting.
  - Staff must possess and demonstrate an innate comfort with flexibility and being able to adapt to new circumstances.
- Physical Demands:
  - Ability to lift and carry 30-50 pounds with assistance
  - Ability to push or pull a maximum of 50 pounds
  - May require stooping or crouching

## APPLICATION INSTRUCTIONS

IMPORTANT: Please follow this format for efficient consideration.

1. Email [jobs@amanaacademy.org](mailto:jobs@amanaacademy.org) Be sure to put your LAST NAME and TEACHING POSITION you are applying for in the Subject line, e.g., "Smith Elementary Classroom Teacher"
2. In the cover letter, indicate how your past experiences connect with EL Education principles ([eleducation.org](http://eleducation.org)) and the Amana vision, mission and guiding principles (<https://amanaacademy.org/about/vision-mission/>).
3. Attach your current resume.