### DISCUSSION TOPICS

**Definition of Officers:**

- **i.** Secretary: Michelle Engel  
- **ii.** Treasurer: Calvin Stamps  
- **iii.** Chairman: Kristina Leidner  

(all unanimous votes)

Discussion of length of terms remaining, which member leaves when, and how best to approach potential Community members moving forward.

**Norms:** Ehab Jaleel presented the best practices for productive meeting

**Governance and Policy Training:** (Maheir Budeir)

- **i.** What are the responsibilities of the Board:
  - o Adhere to the Charter/Follow the By Laws  
  - o Compliance/Fiduciary Responsibility  
  - o Financial Stability and Development  
  - o Support Vision/Strategy (measuring of success on the Vision)  
  - o Select and Support Executive Director  
  - o Set Policy  
- **ii.** What are the responsibilities of the individual members of the Board:
  - o Participate in meetings:  
    - o Attend, bring opinions, active, preparation of the agenda so that it can be published a week in advance of the meeting, prepare for meeting  
      Follow up on Action Items  
      Publish of meeting minutes within 48 hours,  
      Executive Session Certification needs to be published  
  - o Support Decisions of Board  
  - o Support Decisions of Board  
  - o Network  
    Always be speaking in support of the organization

### ACTION ITEMS

- Kristina following up with potential community member for conversation
## DISCUSSION TOPICS

- Financial Support
- Board Committee Participation
- Representation
- Uphold Policy (available on line)
  - Review of Conflict of Interest
  - Open Meeting Act
    - Required to have all meetings in the open for public review
    - Details are available online

### Vision 2020/Update (5 Year Plan): Ehab Jaleel

- Full Vision available online
- Discussion of status of all elements included in the Goals
- Status to be posted with Minutes
- Discussion of the Governor’s sub-committee for Education

### Accreditation Update: Ehab Jaleel

- Administration is updating the paperwork that is due next week
- Recommendation is to have an EC meeting to review the paperwork

### Amana HS Update: Ehab Jaleel

- Plan: intersection of innovation and entrepreneurship – tentative open 8.2017
- Design Thinking: Stanford University Design thinking process
- Discussion around partnerships for growth of this program

### Board Restructuring Proposal: Kristina Leidner and Steve Sherman

- Definition of different types of Boards
  - The need to move to an Institutional Board: Expand the number of Seats to include people that have fund raising abilities, different skill set
  - Discussion of how it would evolve the Board, define the Value to outside members, define decision making structure
  - Question regarding clarification of the Charter for Amana accepting a new type of Board; question regarding how Fulton County addresses these kind of changes
    - The need to define a plan/path and task list of changes to get to a new structure of the Board
    - There are key and urgent needs to make tangible changes to increase fund raising membership
<table>
<thead>
<tr>
<th>DISCUSSION TOPICS</th>
<th>ACTION ITEMS</th>
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<tr>
<td>Definition of different Committees and Plan for the Year</td>
<td>Action: Review the current definition of R&amp;R for the Committees Online and see if changes need to be made</td>
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<td>o EC: Calvin, Kristina, Steve, Nada (Ehab)</td>
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<td>o Gov: MB, Suheb, Kristina</td>
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<tr>
<td>o Fund: Michelle, Crystal, Nada, Calvin, (Ehab, Niki, Christina Lennon)</td>
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Personnel Review: Ehab Jaleel

FY 16 Proposed Budget:
| o County Audit team to do audit? | |
| o Discussion about money that is due to the school (as high as $96k) | |
| ▪ Teacher increase funding (3%) | |
| ▪ Mid year teacher, TAG, Custodial funding for new students | |
| ▪ Kristina to follow up on the number and delivery timeline | |
| o Discussion of potential additional 2nd grade (future discussions; need to do a long term strategy) | |
| o Recommended compensation framework (recommended to move to a performance base program) | |
| Unanimous approval of the Financials | |

**Uniform Policy Change:** Ehab Jaleel

Policy change presented for Board to review, will now be sent to parents for a vote