

Meeting Minutes



Meeting Type: Public Board meeting	September 25, 2013
<p><u>Board Members Present:</u> Maher Budeir, Craig Dean, Nada Diab, Kristina Eisenhardt, Ehab Jaleel, Mulham Shbeib, Steve Sherman, Suheb Siddiqui, Calvin Stamps</p> <p><u>Board Members Absent:</u> None</p>	<p>Recorder: Mulham Shbeib Start: 7:00 PM End: 9:15 PM</p>

DISCUSSION TOPICS	ACTION ITEMS
<p><u>Executive Directors Report:</u></p> <ul style="list-style-type: none"> • <u>Charter Renewal:</u> Ehab thanked Nada and her team for leading Amana through the charter renewal process. As this will be Amana’s 3rd charter term, a few updates to this application included adding STEM to the charter application and placing more emphasis on the Expeditionary Learning model. Fulton County will review Amana’s charter and provide feedback. • <u>School Updates:</u> <ol style="list-style-type: none"> i. Amana students are doing very well and are highly engaged and enthused to be part of the school. The school’s atmosphere has been very positive and excitement is building around Middle School’s renovation. ii. Fulton County is requiring a teacher evaluation program (TKES) to evaluate teacher effectiveness and Amana is working on implementing this program. iii. Regarding safety, Amana held an intruder and fire drill this week. iv. A few of the upcoming events taking place include Grandparents Day, International Festival, and various community events such as Rivers Alive and REI / Kennesaw Mountain. v. School wide MAP assessment test results were received and are currently being reviewed. • <u>Facilities Update:</u> Ehab provided an update regarding Middle School renovation, which is scheduled for completion by October 15th. A few of the tenants will be moved out by the end of October and other issues relating to various tenants are being addressed. • <u>Staffing Update:</u> Amana has approximately 80 employees on payroll and this includes both full time and part time staff. There are four current openings and those positions include a speech pathologist, a middle school special education teacher, a school psychologist, and an occupational / physical therapist. • <u>School Improvement Plan (SIP):</u> Ehab led a discussion on the SIP, which entails Amana’s priority objectives for improvement and major initiatives. The board unanimously approved this plan by an 8-0 vote. • <u>Annual Report:</u> Ehab led a discussion on Amana’s Annual Report which is required to be filed with the Georgia Department of Education by October 1st. The board unanimously approved the Annual Report by an 8-0 vote. 	

DISCUSSION TOPICS	ACTION ITEMS
<p><u>Committee Updates</u></p> <ul style="list-style-type: none"> • <u>Executive Committee</u>: The board unanimously voted and welcomed Suheb Siddiqui to Amana’s governing board. An executive session was also scheduled for October 2nd @ 6:30 PM. The board was reminded that the upcoming board meeting on October 16th will be a town hall / State of the School meeting. • <u>Fund Development</u>: Craig led a discussion on the various elements involved in our capital campaign. Various parents and staff also contributed ideas on how best to market and grow this campaign. The annual fund was also discussed and event ideas were shared. Amana’s architect has provided a master plan of the facility and this plan will be incorporated into Amana’s capital campaign. • <u>Business Committee</u>: Calvin led a discussion on Amana’s financials and also provided an update on the costs associated with the Middle School renovation. The cost of the middle school renovation has remained consistent with our budgeted figures. Mulham discussed the need for having an investment policy for our pending endowment and the board agreed that the business committee will work on drafting this policy. • <u>Governance Committee</u>: Maher led a discussion on Amana’s upcoming 5 year strategic plan and reminded the board that the current 5 year strategic plan expires in 2014. 	