

# Meeting Minutes



<b>Meeting Type:</b> Public Board meeting	<b>April 27, 2013</b>
<p><u>Board Members Present:</u> Maher Budeir, Andrea Cooper-Gatewood, Craig Dean, Nada Diab, Kristina Eisenhardt, Ehab Jaleel, Mulham Shbeib, Calvin Stamps</p> <p><u>Board Members Absent:</u> Shuaib Ahmed, Abdul Ghalayini</p>	<p>Recorder: Mulham Shbeib                  Start: 9:00 AM                  End: 1:00 PM</p>

<b>DISCUSSION TOPICS</b>	<b>ACTION ITEMS</b>
<p><u>Board Positions:</u></p> <ul style="list-style-type: none"> <li>For the upcoming year, the following board members were elected for various positions:                      Kristina Eisenhardt – Board Chairperson                      Calvin Stamps – Treasurer                      Mulham Shbeib - Secretary</li> </ul>	
<p><u>Board Retreat Refreshers</u></p> <ul style="list-style-type: none"> <li>Nada reminded the board of Amana Academy’s conflict of interest policy, which can be found on Amana’s website.</li> <li>Andrea refreshed the board on Amana’s board meeting policy and the best practices associated with Georgia’s Open Meetings Act and Open Records Act.</li> <li>Calvin reviewed and led a discussion on Amana’s financial policies, which can also be found on Amana’s website.</li> <li>Maher provided guidance on how Amana develops and maintains policies.</li> </ul>	
<p><u>Committee Updates</u></p> <ul style="list-style-type: none"> <li><b>Executive Committee:</b> The executive committee for the upcoming year will be comprised of Kristina (Chair), Nada, and Craig.</li> <li><b>Governance Committee:</b> The governance committee will be comprised of Maher (Chair), Andrea, Nada, and Craig.</li> <li><b>Fund Development:</b> The fund development committee will be comprised of Craig (Chair), Mulham, Calvin, and Abdul.</li> <li><b>Business Committee:</b> The business committee will be comprised of Calvin (Chair), Mulham, and Pam.</li> <li><b>Facilities Committee:</b> This committee will be discontinued due to Amana’s successful purchase of the building and bond issuance.</li> </ul>	
<p><u>Future Initiatives:</u></p> <ul style="list-style-type: none"> <li>Amana Board will initiate a capital / fundraising campaign and will seek qualified individuals to take the lead on this project.</li> <li>Amana Board will discuss the potential of expanding the board</li> </ul>	

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to include non Amana Academy parents as well. <ul style="list-style-type: none"><li>• Based on parent feedback, Amana will consider the feasibility of a high school.</li><li>• A preliminary 2013 – 2014 Amana school year calendar was reviewed.</li></ul>	