**Meeting Minutes**

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<th><strong>Meeting Type:</strong> Public Board meeting</th>
<th><strong>April 27, 2013</strong></th>
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| **Board Members Present:** Maher Budeir, Andrea Cooper-Gatewood, Craig Dean, Nada Diab, Kristina Eisenhardt, Ehab Jaleel, Mulham Shbeib, Calvin Stamps | Recorder: Mulham Shbeib  
Start: 9:00 AM  
End: 1:00 PM |
| **Board Members Absent:** Shuaib Ahmed, Abdul Ghalayini |

### DISCUSSION TOPICS

#### Board Positions:
- For the upcoming year, the following board members were elected for various positions:
  - Kristina Eisenhardt – Board Chairperson
  - Calvin Stamps – Treasurer
  - Mulham Shbeib - Secretary

#### Board Retreat Refreshers
- Nada reminded the board of Amana Academy’s conflict of interest policy, which can be found on Amana’s website.
- Andrea refreshed the board on Amana’s board meeting policy and the best practices associated with Georgia’s Open Meetings Act and Open Records Act.
- Calvin reviewed and led a discussion on Amana’s financial policies, which can also be found on Amana’s website.
- Maher provided guidance on how Amana develops and maintains policies.

#### Committee Updates
- Executive Committee: The executive committee for the upcoming year will be comprised of Kristina (Chair), Nada, and Craig.
- Governance Committee: The governance committee will be comprised of Maher (Chair), Andrea, Nada, and Craig.
- Fund Development: The fund development committee will be comprised of Craig (Chair), Mulham, Calvin, and Abdul.
- Business Committee: The business committee will be comprised of Calvin (Chair), Mulham, and Pam.
- Facilities Committee: This committee will be discontinued due to Amana’s successful purchase of the building and bond issuance.

#### Future Initiatives:
- Amana Board will initiate a capital / fundraising campaign and will seek qualified individuals to take the lead on this project.
- Amana Board will discuss the potential of expanding the board
## DISCUSSION TOPICS

<table>
<thead>
<tr>
<th>DISCUSSION TOPICS</th>
<th>ACTION ITEMS</th>
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<td>to include non Amana Academy parents as well.</td>
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<td>• Based on parent feedback, Amana will consider the feasibility of a high school.</td>
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<td>• A preliminary 2013 – 2014 Amana school year calendar was reviewed.</td>
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