

# Meeting Minutes



<b>Meeting Type:</b> Public Board meeting	<b>January 21, 2012</b>
<p><u>Board Members Present:</u> Kristina Eisenhardt, Maher Budeir, Lloyd Smith, Nada Diab, Calvin Stamps, Carrie Doulfikhar, Shuaib Ahmed, Andrea Cooper-Gatewood</p> <p><u>Board Members Absent:</u> Majd Almoayd,</p>	<p>Recorder: Kristina Eisenhardt                  Start: 9:40 AM                  End: 11:30 AM</p>

<b>DISCUSSION TOPICS</b>	<b>ACTION ITEMS</b>
<p><u>Fund Development</u></p> <ul style="list-style-type: none"> <li>• Grants and Foundations- identified a couple of grants and Foundations to pursue.</li> <li>• Focus on building relationships and building relationships with parents and businesses in community and where parents work.</li> <li>• FOA –brunch in March, send out invitations end of January. Fundraising and Recognitions</li> <li>• Needs \$950,000 over the next 3 years</li> <li>• Verizon Fun Walk March 24</li> <li>• Annual Fund-\$9500 of the \$50,000</li> </ul>	<p>1. Need to provide names to Nikki Fox</p>
<p><u>Director’s Report</u></p> <ul style="list-style-type: none"> <li>• <b>City Council Meeting-</b> Very proud of support from community.</li> <li>• <b>SPLOST-</b> See how to capture some of the monies from this.</li> <li>• <b>Charter Renewal-</b> Coming from State and it will be different then current. Organization structure, Governance and Academics. Nada, Andrea and Lloyd on committee.</li> <li>• <b>Academics-</b> Showcases this past week. Final products were great. Middle School was fantastic. FC saw 5 and 7 and was impressed.</li> <li>• <b>Testing-</b> ITBS gains in Middle School. Overall improved from last year. 2<sup>nd</sup> round of MAP testing in January, may do another round of MAP testing at end of year. CRCT tutoring, trying to beat last years scores, if possible.</li> <li>• <b>Marketing and PR-</b> Open House for Middle School, another one in Spring. Advertising at NP and other places.</li> <li>• <b>Personnel-</b> Made two great hires in December with Niki Fox (new Admin Assistant) and Jesencka Besic (new KG Teacher), yet we lost Shonda McField (Special Ed Teacher). We also did not identify a qualified Elementary School Administrator - this will need to wait until the hiring season kicks in March. We are still working on securing a long-term substitute to replace a 5th grade teacher who is pregnant.</li> <li>• <b>Financials-</b> anticipate needed to change the budget one more time this spring to account for capital expenses for our existing building. Two examples are: (1) needing architect to draw up plans for new classrooms (QTY pending enrollment after lottery), (2) new heatpump for Annex space.</li> <li>• <b>School Climate</b> - The result of the Fall Parent Survey are very</li> </ul>	<p>2. Start on renewal process for Charter due 2014.</p> <p>3. Preparing for upcoming tests</p> <p>4. More events with 5<sup>th</sup> grade and ms</p>

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DISCUSSION TOPICS	ACTION ITEMS
<p>encouraging. About 96% of parents agreed or strongly agreed with the statement, "I am satisfied with my experience at Amana". In terms of staff morale, I see that teachers are very focused this time of year. While there are small pockets of "negative energy", I feel engagement is fair to good. Having said that, we are working to develop a couple of survey tools to gauge staff engagement.</p>	
<p><u>Governance</u></p> <ul style="list-style-type: none"> <li>• Elections-Nada to spearhead 2 open positions, Announcing now</li> <li>• We need to be fingerprinted and background checked. Alpharetta will do it.</li> <li>• Strategic Planning time frame-2014 Vision Review by the end of February. Make sure the Annual Plan matches up with this plan. End of March Annual Plan complete.</li> <li>• State of the Community address will be March 1, 2012 at 6:30 in the Cafeteria.</li> </ul>	<p>5. Send comments to LDC on the Strategic Plan by 2/7/12.</p>
<p><u>Real Estate</u></p> <ul style="list-style-type: none"> <li>• Identified New Location, id new bonding/financing</li> <li>• <b>Meeting with CFO of FC to show financials</b></li> </ul>	
<p><u>Community Feedback</u></p>	