

Meeting Minutes



Meeting Type: Public Board meeting	November 29, 2012
<p><u>Board Members Present:</u> Kristina Eisenhardt, Calvin Stamps, Abdul Ghalayini, Craig Dean, Shuaib Ahmed, Maher Budeir, Pam Holloway</p> <p><u>Board Members Absent:</u> Andrea Cooper-Gatewood, Nada Diab</p>	<p>Recorder: Abdul Ghalayini Start: 7:00 PM End: 8:50 PM</p>

DISCUSSION TOPICS	ACTION ITEMS
<p><u>Business Committee</u></p> <ul style="list-style-type: none"> • October Financials – Cash Low Balance associated with acquisition, YTD P&L positive to budget by \$37K at this time. • 2013 Budget Amendment – FCS funding is \$4.587M. Amendment associated with funding for 4th grade 4 teacher, renovations in preparation for the 2012/2013 school year, custodial increased \$30K, while decreasing \$30K in personnel due to contracting, reduction in food costs due to low income funding, personnel costs reductions associated with contracted services, STEM grant funding, development budget cuts to meet FCS budget, Adjusted budget projects a positive operating reserve balance of \$37.5K. • 2012/2013 Operating expenses are \$4.5M, with a 10% reserve target, projecting an end of year reserve of \$460K 	<ol style="list-style-type: none"> 1. Budget Amendment Approved.
<p><u>Executive Committee</u></p> <ul style="list-style-type: none"> • Surveys: <ul style="list-style-type: none"> ○ Teachers – Reviewed Data by Subgroups similar to SACS. Split by Administrations, Elementary, Middle, and Intervention. A small team of teachers reviewed the results to determine the keen insights that can be gleamed from how the staff feel about working at Amana and how can we improve. Results and findings shared by Ehab at a high level, more to come next month. ○ Parents – A team of two PIE Officers and two Board Members to review and analyze the data. • Overseas Trip – School wants to stage an overseas international trip to an Arabic speaking country. First Country is Morocco. The trip will be open to Middle School and Alumni students. Connections were established through the National Council on US-Arab Relations. Estimated budget planning is about \$3,600 per attendee. Attempting to seek subsidy to reduce \$1,500 - \$2,000 per student. • SACS Accreditation – Committee meeting regularly. • FCS School Improvement Plan – No longer required to do them. However, we should continue to do them to allow parents to compare Amana’s performance to those of the 	

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County Public Schools.	
<p><u>Facilities Committee:</u></p> <ul style="list-style-type: none"> • State approval coming • Fulton County approval has been received • Lease records being reviewed, assessment, and determination around locating of tenants. • Subdivision easement has been approved. • Construction company selected – Evergreen Construction. • Board authorization required to sign contract with Evergreen. • Preliminary drawings has been provided to the contractor from our Architect. • Financing is asking to push the closing to January 2013 due to the taxable bond status of a portion of the deal. The banker also feels that they would be able to get Amana a better deal in January 2013. • Seller is also asking for an extension. • Two Issues: <ul style="list-style-type: none"> ○ Closing Date ○ 501 C Status 	<p>2. Board authorized the Facility committee to sign construction agreement with Evergreen.</p>
<p><u>Committee Report:</u></p> <ul style="list-style-type: none"> • Focus on the Survey and Results • Review of Personnel Issues – All Good 	
<p><u>Fund Development Committee:</u></p> <ul style="list-style-type: none"> • Focus on developing relationships with foundations <ul style="list-style-type: none"> ○ Relationship building ○ Reaching into Amana Community for connections and contacts ○ Looking to nurture relationships with foundations during classes showcases 	
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • Nominations for board officers for next year. <ul style="list-style-type: none"> ○ Three Board Slots are open for next year. ○ Want nominations prior to Winter Break. ○ Areas of focus will be on Fund Raising. • Meet with K-2 Teachers prior to break. • Bus to be sent out to be parked off property on Old Milton and provide a third bus stop – Lot across the street from Publix (Old Milton / Kimball Bridge). • Short skirts – Action item to be revisit. • FCS – Public meeting discussion around Amana, why not hand out documents. This was the submission Amana presented to the FCS along with their application for the purchase of the facility. 	