

Meeting Minutes

Meeting Type: Public Board meeting	November 20, 2010
<p><u>Board Members Present:</u> Tracy Blair, Lynn Hedgepeth, Andrea Cooper Gatewood, Maher Budeir, Majd Almoayd, Nada Diab, Carrie Doulfikhar</p> <p><u>Board Members Absent:</u> Shuaib Ahmed</p>	<p>Recorder: Ehab Jaleel Start: 9:55 AM End: 11:30 AM</p>

DISCUSSION TOPICS	ACTION ITEMS
<p><u>Field Studies - Overnight</u></p> <ul style="list-style-type: none"> • Administration estimating costs based on 2/3 participation and chaperones paying their own way • Board approved upcoming 4-H Center trips • Members asked about how Administration plans to manage fundraisers for trips, i.e. what guidelines? 	<ol style="list-style-type: none"> 1. EHAB – communicate new requirements via website with 2/3 participation, chaperone pays, background checks required, deposit non-refundable 2. EHAB to report back on 2/3 participation for future field studies
<p><u>ED Update</u></p> <ul style="list-style-type: none"> • Professional Development <ul style="list-style-type: none"> ○ In Discussion – Maher suggested the use of video taping teachers for PD purposes. ○ For Dec 3rd EL training; need to invite Board members ○ Andrea – how are we addressing new teachers? We have a mentoring program in place with 12 pairs of teachers • Dashboard has a good format, needs to include timing highlights – now and later items. • Need to understand reasons for student attrition – include next time • Home Access/Attendance – the burden should be on parents • Quizzes and tests – parents can only see 2 weeks back – is this correct? Mary LoCurto to confirm. • Need clearer requirements for teachers 	<ol style="list-style-type: none"> 3. JELENA – invite Board members to EL training on Dec 3rd 4. EHAB to make changes to dashboard for next mtg 5. MARY to re-launch Home Access via a letter that sets expectations of parents
<p><u>Fund Development</u></p> <ul style="list-style-type: none"> • Government Grants <ul style="list-style-type: none"> ○ EPA Grant – need to get with Kareemah Swift-Budeir to help with this grant. • Friends of Amana <ul style="list-style-type: none"> ○ Carrie Doulfikhar has accepted to lead this effort ○ The committee needs to plan for achieving \$80,000 ○ Need meeting to share plan with a timeline • Foundations Grants <ul style="list-style-type: none"> ○ Need a plan to finalize approaching contacts and filtering 	<ol style="list-style-type: none"> 6. LEMIYA – set up kick off meeting and develop a plan on how to spend government grants. 7. CARRIE – set up FOA on 11/6 at 9am. 8. EHAB – produce plan for

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<p>real opportunities</p> <ul style="list-style-type: none"> • Overall Coordination <ul style="list-style-type: none"> ○ Members agreed that a ‘fundraising roundtable’ is needed to coordinate fundraising activities (parents/board/PIE) 	<p>finalizing foundations contacts by Wed 11/3</p> <ol style="list-style-type: none"> 9. EHAB to set up kick off meeting (date not set) 10. EHAB to work with PIE on how proceeds from International Festival will be used.
<p><u>Facilities Planning Group</u></p> <ul style="list-style-type: none"> • Need to meet with Bond Finance – ‘Bonds 101’ • All the potential sites are within 2 miles of current location • Board members reflected on the opportunity at hand – “Now is Our time” 	<ol style="list-style-type: none"> 11. PAM to set up meeting with Russ Caldwell for Bonds 101.
<p><u>Governance</u></p> <ul style="list-style-type: none"> • Need to create a Board Election Nomination committee • Maher has the timeline, which he can share with committee • 3 Board seats will be available due to 2 terms expiring (Lyn Hedegpeth, Andrea Cooper-Gatewood) plus a vacant position. • Board asked that two teachers serve on the committee. 	<ol style="list-style-type: none"> 12. NADA to form committee. 13. EHAB to provide names of two staff members to serve on the committee.
<p><u>Enrollment</u></p> <ul style="list-style-type: none"> • Fulton County Schools allows charter schools to set limits on enrollment timing. Sherryl Hale, school’s Data Clerk, has suggested that we better manage enrollment by only allowing admission twice a year. • Board took action and agreed that as a general rule to allow new admission only the first 10-days of each semester with the caveat that the administration has flexibility to allow new admission to specific grades if we need to shore up enrollment in those specific grades. 	<ol style="list-style-type: none"> 14. EHAB to update website admissions communication to reflect new policy.