

**Amana Academy Governing Board Meeting**  
**April 30, 2019 (8:00am-10:00am in Parent Center)**

**Board members Present: Zafar Khan, Christina Lennon, Ali Elnajjar, Leslie Link, Stephanie Dean, Kristina Eisenhardt**

	Agenda Item	Notes
<b>1.0</b>	<b>Slice of Amana Life</b>	
0 min		Ehab
<b>2.0</b>	<b>Executive Committee</b>	
5 min	<a href="#">Charter Renewal</a>	The state DoE contract had many new metrics that we had to meet which were not achievable. This is part of the Charter Performance standards which have been revised. The Charter system contested this, and as a result of the contest and ensuing discussion, we now have 6 different ways that we can be successful. We will get a new contract in the next 2 weeks
10 min	FCS Compliance Checklist / Conflict of Interest Forms	Kristina led the board through the checklist to ensure that we addressed the “already serving on a board” status, since we are all serving on the Amana 1 board already.
15 min	After Amana Project	Ehab introduced 5 guests from the After Amana Group as well as 2 other representatives from the Islamic Speakers Bureau. The guests presented an Alumni Engagement Strategy and Planning presentation. This presentation is included in this month’s board packet.

<b>3.0</b>	<b>Academic Committee Report</b>	
10 min		<p>Deirdre Kenoshita - results of the Implementation Review of EL from the staff/ teacher survey. The key comment is that the teachers seem to have responded honestly, and the distribution of answers is widespread across the data bars. Board members expressed concerns about the 1 teacher response who consistently gave the lowest answer (such as rarely or never) to every single question, and the impact of this teacher on the students of a class or grade. Overall, we are very positive, and next steps are to focus on mastery.</p>
<b>4.0</b>	<b>Financial Report</b>	
10 min	Monthly Financials	<p>Doing fine on cash at 36.5 days, and debt service ratio is 1.16. Key outlier is the after school program, which is negative by \$4k, and also has \$19k in receivables from parents for balances due. Kristi and Karen are working with Ayesha Haddad to put the billing on QuickBooks and manage this more closely. Various board members raised concerns about what may have changed since last year, when the program was positive, and we did not have a large outstanding receivable balance.</p> <p>Also, spoke about the Fulton County tentative budget for FY2020. They are saying we will only have 687 kids. So our</p>

		<p>tentative budget is based off of 687 kids.</p> <p>Kristina called for a vote, and the vote passed unanimously.</p>
<b>5.0</b>	<b>Fund Development</b>	
5 min	Plan update	Christina Lennon. We raised \$55,000. Working on a stewardship plan to show appreciation for the donors. 37 donors gave over \$250. 47 gave between \$100-\$250. 231 children who had parents that gave. Did not push fundraising with faculty this year. After the Bellwether study is completed, would like to do some community and foundation visits to explore readiness for a larger campaign.
<b>6.0</b>	<b>Governance Committee Report</b>	
10 min	Plan for Board Member recruitment (types of expertise) - use this <a href="#">suggestion form</a>	Zafar Khan. Had a governance committee meeting last week to review names of nominees, which included 30-40 people. Next steps are to reach out by phone to have a conversation. Goal to have conversations complete by May 17th.
5 min	Training requirements	Kristina Eisenhardt - June 30th is the deadline. New members need to complete 15 hrs, returning members need 9 hrs.
<b>7.0</b>	<b>Workgroup Updates</b>	
30 min	<p>Charter Replication / CMO</p> <ul style="list-style-type: none"> <li>● SCSC Charter Application</li> <li>● SCSC Budget Worksheet</li> <li>● Update from Bellwether</li> </ul>	Ehab shared this (attached in board packet) and board discussion included concerns about the budget being too tight.

		<p>Vote to submit replication application to the State of GA on Friday May 10<sup>th</sup> with current proposal and budget was called.</p> <p>Votes:</p> <p>Zafar – Yes</p> <p>Christina – Yes</p> <p>Ali – Yes</p> <p>Stephanie – No</p> <p>Kristina – Yes</p> <p>Leslie – Yes (by proxy)</p>
<b>8.0</b>	<b>Community Feedback (10 min)</b>	
10 min		Kristina
<b>9.0</b>	<b>Executive Session - Private Mtg (if needed)</b>	
30 min		