Amana Academy Governance Board Meeting Minutes

Date: September 24, 2020
Start/End: 8:00 AM - 10:15 AM
Attendees: Board Members: Christina Lennon, Kaamila Chester, Dr. Keona Lewis, Ali ElNajjar, Robert Berris, Chad Cunningham, Misty Fernandez, Jack Murphy, Errol Williams, Zafar Khan, Dr. Doannie Tran
Others: Ehab Jaleel, Najla Abdul-Khaliq, Helene Brown, Kristi Davis, Niki Fox, Arelis Elfiky, Kristina Leidner

I. Slice of Amana Life
   A. Kimberly Simons Presentation

II. Financial Report - Kristi Davis, CFO
   A. Discussed Financial Report
   B. Operating Income is positive
   C. Budget will be updated based on 797 students (seat day count)
   D. Presented draft FY 2021 Budget
   E. Monthly financials
      1. Finance team has already approved monthly financials capturing July and August
      2. Board approved monthly financials for both July and August

III. Executive Update - Ehab Jaleel
   A. New Logo- feedback was collected, motion called and 2nded. New Logo approved.
   B. FCS Letter of Assurances, in addition to FCS contract. Ehab recommended not to sign as it is currently written; will work with Fulton County on wording changes pertaining to infectious disease outbreaks
   C. FCS/SCSC compliance Check-in

IV. West Atlanta Campus Update - Ehab Jaleel
   A. Facilities search update - narrowing down to 3 properties

V. Academic Excellence Committee - Doannie Tran
   A. Amana remains in remote learning mode due to COVID-19 outbreak; not following Fulton County’s phased in approach to return to face-to-face
   B. Next iteration of instructional plan- Update: plan forthcoming
   C. EL Regional cohort highlights

VI. Advancement Committee Report - Jack Murphy
   A. Presented annual goals and work plan
   B. Board goals -100% participation for Annual Fund

VII. Governance Committee Report - Zafar Khan
   A. Proposed changes to Bylaws
      1. Board needs to read through and provide other suggestions/feedback by 10/2
      B. Bylaws revisions- second reading scheduled for November board meeting

VIII. Community Feedback

IX. Executive Session - not needed