

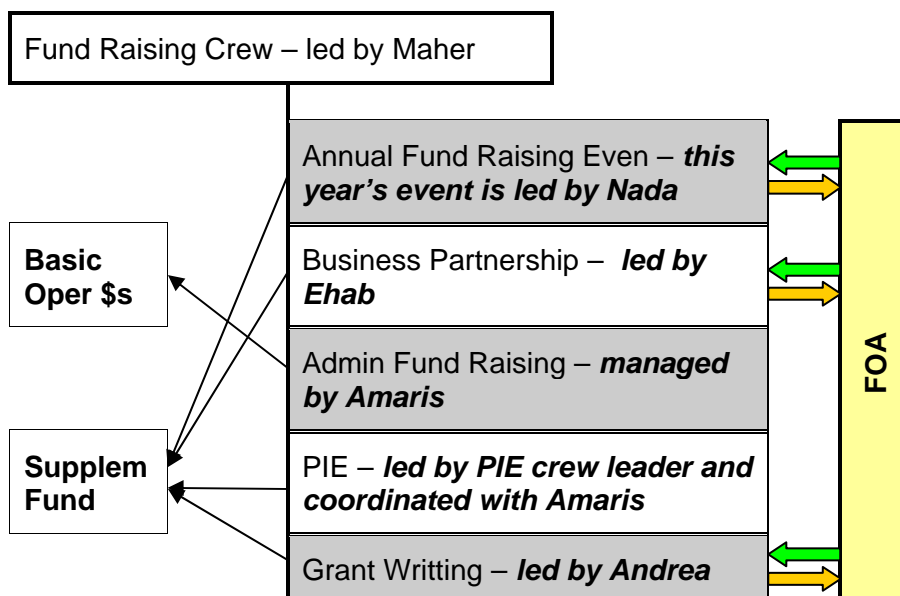


Amana Academy Meeting Minutes

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| Date: | July 28, 2007 | | |
| Location: | School Conference Room | | |
| Subject: | July 2007 School Governing Board Meeting | | |
| Written By: | Hosny Mohamed | Written Date: | August 1, 2007 |
| Attendees: | Board – Darryl Brown, Maher Budeir, Hosny Mohamed, Russ Thomas Pam Holloway by phone Leadership – Amaris Mohler Parents/Community – Angelique Barnett | | |

| Item No. | Item Description | Action By | Complete By |
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| 1. | Meeting agenda: <ul style="list-style-type: none"> ➤ Old Business ➤ Financials – Monthly and Budget ➤ Strategic Plan ➤ Fund Development Update ➤ Readiness Report | | |
| 2. | Old Business – going over the action items from June 27 monthly meeting, following are the updates: | | |
| 2.1 | Item 4, | | |
| 2.2 | Item 4.2 – Maher is considering two places. Will let the attendees know once decided. | Maher | Before Aug 30 |
| 2.3 | Item 5.1 – Maher debriefed the attendees on the Thursday, July 26, fund raising crew meeting. See item 5 below – Item Closed | | |
| 2.4 | Item 6.2 – This is now a mute point after the FCS' decision to provide transportation to all charter school students. The discussion shifted to how to make Amana's case for providing 3 buses not one – Item Closed | | |
| 3. | Financials – According to the June 2007 financial report that Pam e-mailed to the board members on July 27, the 2007 financial performance met the budget despite the unforeseen and unfavorable events which occurred during the year. | | |

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| 3.1 | Once back from vacation, Pam will meet with Amaris and Sumayya to finalize the 2007-08 budget forecast. Tentatively, the meeting will be held on Tuesday morning, July 31, and the budget will be submitted for the board's approval by the end of the same week. Pam will confirm. | Pam | Aug 3 |
| 3.2 | The budget forecast will take into consideration: <ul style="list-style-type: none"> Amana's planned approach to the Charter School Facilities Grants; and Provisions for the cost associated with the implementation of Amana strategic plan | | |
| 4. | Strategic Plan – Hosny gave an overview of the draft submitted for the board's review on July 27 th . Although in a fairly good shape the document still needs significant work. | | |
| 4.1 | Another draft update will be issued on August 7 th . Amaris will use that update to communicate the scope of implementation phase with implementation team and get their buy-in. | Hosny | Aug 7 |
| 5. | Fund Raising Development Update – the highlights of Thursday, July 26, meeting are: <ul style="list-style-type: none"> Need a fund raising policy that establishes guidelines and coordinates between the different fund raising efforts This year's annual fund raising will be held in October Recruitment process | Maher | Oct 30 |
| 5.2 | The following org chart emerged from the attendee's follow up discussion with Maher as to the fund raising crew structure and responsibilities. | | |



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| 6. | Readiness Report – Amaris’ report covered the following: | | |
| 6.1 | Single Gender - In order to comply with new federal regulations, an amendment to the charter on the single gender classes is required. A simple letter to Andrew Broy outlining the proposed changes, why we are doing them, what exactly we are doing, and how we are doing it, is all we need to do. This all should be done before school starts. | | |
| 6.2 | Enrollment - As of July 27 th there are 395 enrolled students. It seems that Amana will reach its capacity of 405 in its first year at the new location. | | |
| 6.3 | Resources - With the increase of the school’s population by 150 students, Amana added 6 positions with 17 staff. This means more funds are needed to implement the plan requirements. The new budget has \$11K of teaching materials only for math. We haven’t addressed the reading, writing, and geography requirements yet. | | |
| 6.4 | Facility - Painting in the front lobby is complete; classroom will be ready by the time school opens; carpet in corridors and hallways will be replaced later. Regarding the fire, it affected a small area in the lobby. Because of the insurance polices setup, Sumayya and Maher are dealing with 3 different companies. | | |
| 6.5 | SACS Accreditation, expected to be accredited by Spring 2008. | | |
| 6.6 | IT - SASI access for Amana is currently setup temporary through Old Milton High facility up the road. The connection to FCS will be ready within two weeks. The bandwidth is an issue with the current DSL connection. A cable line would quadruple the capacity depending on the bandwidth required by the running application. | | |
| 6.7 | Transportation - Still working with the FCS staff to determine the number of buses. Amaris will send a letter to the transportation director representing Amana’s case and requesting a meeting. | Amaris | Aug 3 |
| 6.8 | PIE - From observation and feedback, the crew needs help with the organizational structure and decision making. Russ will schedule a Board-PIE meeting to discuss the current status and the plan moving forward. Russ, Nada, Maher, and Amaris will attend. | Russ | Aug 3 |
| 6.9 | Crews - There are 5 crews: High Academic Achievement; Powerful Communicator; Arabic, Ethical Character; and Environmental & Civic Responsibility. | | |

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7. Following up on Maher's request on July 23rd of reviewing the proposed revision to the State Charter School Rule, Nada gave a summary of her findings. In general, there's nothing alarming in the proposed changes. However, she recommended other school founders review the document and provide inputs.

End.