

AMANA BOARD MEETING MINUTES

Date: June 2, 1007

Location: Amana Academy

Present: Maher, Russ, Tahir, Pam, Hosny, Nada, Amaris

Recorder: Nada Diab

Meeting started at 9:30am

- A. Strategic Planning Report - Tahir gave a report on the progress of the crew.
1. In order not to disrupt the timeline established to complete and issue the Plan by end of June, the board will provide their input during a CSC page-turn review of the draft which is tentatively scheduled for the 3rd week of June. The board will be notified of the exact date.
 2. Obtaining the input of the community on the Plan document was discussed. The Plan is a large document and posting it for public input could end up being an enormous undertaking. Hosny stated that producing a Summary Page of the Report has been suggested within the CSC. Seeking the community input using such a document would be a more expedient and sensible approach.
 3. It was decided that an email will be sent out before the report's final draft asking the community for input on the Draft Report.
- B. Business Committee
1. Budget will not be finalized until end of July – waiting for Fulton County's final allocation amount (should receive by end of June).
 2. The budget submitted for approval will be broken down into a 12 month spread.
 3. As of end of April - \$51,000.00 net income before depreciation
 4. Pam feels Amana is in good position for 2006-2007 fiscal year.
- C. Development Committee - Andrea Cooper-Gatewood
1. Andrea created a Grants Calendar whereby 5 grants will be targeted each month.
 2. A School Fundraising Calendar is in development where all fundraising activities through the Board, PIE, Friends of Amana, and Annual Fund will be planned.
 3. Action Item
 - **Andrea suggested the Board become more connected and networked in order to assist in obtaining funds.**
 - **Someone on Board needs to talk with Vickie Perdue Scott for her to send Amana a "Grant Alert" – she is currently not responding to Andrea's emails or calls.**
 - **Pam and Andrea to identify fundraising consultants**

- D. Board Responsibilities
1. Maher feels there needs to be clarification of each Board responsibility and most importantly who will be accountable for each responsibility.
 2. **Action Item - Maher will research consultants (Debbie Pepin) to assist with Board Development.**
- E. Board Calendar – the preliminary Board Calendar for 2007-2008 school year was submitted to board members for comment
1. Debate as to when Friends of Amana lunch should occur (March vs. Charter School Week)
 2. Discussion as to whether there should be an Annual Fund Kickoff Event for parents.
- F. Principal's Report
1. Enrollment – currently at 359 students
 2. Marketing will be enhanced for grades 2, 3, 6, and 7.
 3. 5th grade will be gender separated.
 4. There will be an advisory crew in addition to crews linked to each charter mission. Every staff member will be on at least one crew. Meetings will be held every 4th Friday of each month. Maher recommended that based on the governance section of the charter, there be one person on each crew who is accountable.
 5. New plan implemented for IT systems.
 6. Need to have an open meeting with parents in order to discuss CRCT results and comparisons.
 7. **Action Item – Amaris to send out letter to superintendent informing him that gender separation will occur at Amana next school year**

MEETING ADJOURNED 12:40 PM